

Account Closure Form



NatWest
Markets

Date:

To,
NatWest Markets

_____ Branch, India

Subject: Request for closure of my account(s)

Dear Sir/Madam,

Request you to kindly close my/our accounts(s) and/or fixed deposits as detailed below. Please issue the closure proceeds of the account to me as per the option provided below

- A demand draft/cashiers cheque in the currency the account/fixed deposits is maintained. Please courier the draft to my preferred communication address as per the bank records
- Transfer to my NatWest Markets account number _____ (Note: The funds can only be transferred to an account, if it is in the same holding pattern)

I confirm destroying the following:

Unused cheque leaves (_____ to _____)

Debit card no

TYPE OF ACCOUNT (e.g. Saving/Current/Fixed Deposit)	ACCOUNT NUMBER

Thanking you,
Yours Sincerely,

Name _____
(First A/c Holder) (Second A/c Holder) (Third A/c Holder)

Signature _____
(First A/c Holder) (Second A/c Holder) (Third A/c Holder)

Important points to Note:

1. If you hold accounts in more than one account holding pattern, please provide a separate closure request letter
2. Letter to be signed and sealed (wherever applicable) by all account holders of the account
3. Please ensure the signatures are as per bank records
4. If you have any Standing Instructions (debit/credit) updated in the above mentioned accounts, please note that they would not be honoured and if you have provided the account number to any third party (e.g. Mutual Funds etc.), you will need to inform them about the change
5. Contact your NatWest Markets branch for any clarifications/ assistance
6. Listed below are set of documents required for Current account closure to be submitted on the letter head along with rubber stamp and seal
7. No interest shall be payable as per prescribed regulatory guidelines on any NRE/FCNR deposits withdrawn prematurely before completion of 1 year from the date of placing the deposit. After completion of 1 year, interest shall be paid at the applicable rate for the period the deposit remained with the Bank.
8. Partial or premature withdrawals will not be permitted for FCNR deposits booked/renewed for a tenor of 3 years during September 25, 2013 till November 28, 2013 as per the terms & conditions of the agreement made at the time of booking the deposit.
9. No interest shall be payable on any RFC deposits withdrawn prematurely before completion of 31 days from the date of placing the deposit.

This document is subject to the T & Cs governing the Account(s) and policies of the Bank in force, as on date

Proprietorship Firm	Account closure request to be signed by proprietor
HUF	Account closure request to be signed by Karta
Partnership	Covering letter as per mandate AND Resolution/Letter signed by all partners
Limited Company	Covering letter as per mandate AND Board resolution
Trust	Covering letter as per mandate AND Trust deed AND Resolution from trustees
Society	Covering letter as per mandate AND Society by laws AND Resolution from office bearers (President, Gen. Sec, Treasurer etc.,)